



## **NOTICE OF MEETING**

<b>Meeting:</b>	<b>Audit Committee</b>
<b>Date and Time:</b>	<b>Tuesday 23 March 2021 7.00 pm</b>
<b>Place:</b>	<b>Council Chamber</b>
<b>Enquiries to:</b>	<b>Celia Wood committeeservices@hart.gov.uk</b>
<b>Members:</b>	<b>Blewett, Crookes, Delaney, Makepeace-Browne (Chairman), Smith, Southern and Wildsmith</b>

Joint Chief Executive

CIVIC OFFICES, HARLINGTON WAY  
FLEET, HAMPSHIRE GU51 4AE

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## **AGENDA**

**This meeting is being administered under the provisioning of the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meeting) (England and Wales) Regulations 2020. The Provision made in this regulation applies notwithstanding any prohibition or other restriction contained in the standing orders or any other rules of the Council governing the meeting and such prohibition or restriction had no effect.**

**This Agenda and associated appendices are provided in electronic form only and are published on the Hart District Council Website**

**1 MINUTES OF THE PREVIOUS MEETING (Pages 4 - 6)**

The Minutes of the meeting held on 27 October 2020 are attached to be confirmed and signed as a correct record.

**2 APOLOGIES FOR ABSENCE**

To receive any apologies for absence from Members\*.

**\*Note:** Members are asked to email Committee Services in advance of the meeting as soon as they become aware they will be absent.

### **3 DECLARATIONS OF INTEREST**

To declare disclosable pecuniary, and any other, interests\*.

**\*Note:** Members are asked to email Committee Services in advance of the meeting as soon as they become aware they may have an interest to declare.

### **4 CHAIRMAN'S ANNOUNCEMENTS**

### **5 INTERNAL AUDIT PROGRESS REPORT 2020/21 (Pages 7 - 28)**

To update the Committee on Internal Audit work carried out between November 2020 and March 2021.

#### **RECOMMENDATION**

That the Internal Audit work completed between November 2020 and March 2021 be noted.

### **6 ACCOUNTING POLICIES (Pages 29 - 48)**

The purpose of the report is to provide the Accounting Policies to the Audit Committee to consider and approve so that they can be followed and complied with during the production of the 2020/21 Statement of Accounts.

#### **RECOMMENDATION**

That the committee approves the Accounting Policies as shown in Appendix 1 to this report.

### **7 INTERNAL AUDIT PLAN 2021/22 (Pages 49 - 51)**

To inform members of the content of the 2021/22 Internal Audit Plan, attached as Appendix 1.

#### **RECOMMENDATION**

That the Committee approves the Internal Audit Plan for 2021/22.

### **8 ANNUAL AUDIT LETTER FOR YEAR ENDED 31 MARCH 2020 (Pages 52 - 79)**

To review the content of the 2019/20 Annual Audit Letter.

**Date of Despatch: Monday, 15 March 2021**